#### · HELP - Controls

This is a system utility that automatically catalogs all files/folders on removable media whenever you use it. Information about the files/folders are maintained in a "Virtual" volume that contains all information about your off line volumes in a standard Mac file format that is directly accessed via the Finder and other Mac utilities.

To access any file (document or application), simply double click with the Finder and you will be prompted to insert the appropriate disk.

This control panel will create an initial Catalog file when you first select [X] Mount Catalog or (ount options. This file will initially be 1 Meg in size, and may grow(up to 65 Meg) as your catalog entries grow. The size required varies from 150 bytes per entry to over 2 K per entry depending on the Options selected. See the Help text under the (ptions... dialog for more information.

A brief description follows for each of the controls presented in this dialog.

### <u>At Startup:</u>

All options described below take effect the next time you Restart the Mac.

#### [X] Show Init Icon

Selecting this option simply displays the program's icon at the bottom of the screen during startup. An "X" will be displayed over this Icon if an error occurs. You will be notified with a dialog message describing the particular problem after the Mac completes its startup sequence.

### [X] Mount Catalog

This controls the basic function of the program to Mount the Catalog file. Holding down the Shift key at startup will also prevent the Mount operation. If the Catalog is not mounted at startup, you may use the (ount button in this dialog to mount the Catalog at any time.

#### Floppy Disks:

Buttons under this heading are used to set the default mode of cataloging to be performed whenever a floppy disk is removed.

#### (0) Always Catalog

This indicates that you wish to have all floppy disks cataloged whenever they are unmounted. Cataloging may be skipped during the Catalog phase leaving the disk partially cataloged or updated. You may force the "Ask First" dialog by holding down the Option key while ejecting a disk.

#### (0) Ask First

This will cause a Dialog to be presented each time an uncataloged disk is ejected so that you may chose what catalog options you want. You may skip this dialog by holding down the Option key while ejecting a disk.

## (0) Don't Catalog

This disables the cataloging of floppies. You may force the "Ask First" dialog by holding down the Option key while ejecting a disk.

### Other Removables:

This gives you the same set of controls as described for floppies but refers to other removable media. Separate controls are given since the number of files and the cataloging time is distinctly different. You may want to treat them differently.

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Use this button to mount the Catalog from the control panel. This will work even if the Init was disabled when you started the Mac. You can also use it in case you unmounted the Catalog volume by dragging it into the Trash.

#### (ptions...

This button gives you access to controls relating to the amount of detail cataloged for each file.

# <u>(xclusions...</u>

This button gives you access to controls relating to files, volumes, and SCSI ID's that you want excluded from the catalog function.